



Founded in 1940, North Island Credit Union, The Island, is one of the largest financial institutions in San Diego County. Our owners are our members (customers) – the people we serve. Visit our company website at www.myisland.com for additional information.

We are known for our employee and customer-service culture. We make banking easy, free of worry and a little more fun. We are committed to providing the highest level of service to our members (customers).

Our goal as an employer is to recruit and retain employees who are dedicated to quality and we, in turn, work hard to ensure employee satisfaction. We offer competitive pay and excellent benefits!



North Island Credit Union Open Job Announcement

Listed below are job summaries as of 03/11/10. Please submit an application for each position for which you are applying

By [clicking here](#).

Equal Opportunity Employer



North Island Credit Union Open Job Announcement

Member Services Representative (MSR) I/II/III

Job Code 6001/6002/6003

Job Summary: Provides a high level of quality member service. Exhibits a friendly and professional image. Processes teller transactions. Cross-sells products and services. Meets or exceeds MSR standards.

Principal Accountabilities: Depending on level and experience, processes deposits, payments, withdrawals, checking-cashing and other teller transactions. Maintains adequate cash supply within limits. Balances cash drawer daily. Adheres to security procedures. Assists with back office functions. Cross-sell products and services. At a higher level, also assists with branch balancing and locating cash outages; performs approval or override duties as commensurate with level; handles more complex member inquiries and issues; handles vault duties; assists with quality control tasks; and provides general support to the branch management team.

Secondary Accountabilities: Performs other duties as assigned.

Requirements:

MSR I – Six months of recent cash handling experience in a customer service environment and/or some general business background or related experience.

MSR II – One to two years of teller experience or equivalent.

MSR III – Two to three years of teller experience or equivalent.

Position	Location	Hrs/Wk	Grade	Req. No.
Member Services Representative I/II/III	La Mesa	16*** M/Th/Fri (12:00p.m. to 4:00 p.m.) and every Saturday (8:45a.m. to 1:45 p.m.)	33/34/35	10-09
Member Services Representative I/II/III	La Mesa	16*** M (11:30 am. to 5:30 p.m.), Fr (1:30p.m. to 6:30 p.m.) and every Saturday (8:45a.m. to 1:45 p.m.)	33/34/35	10-10
Member Services Representative I/II/III	Imperial Beach	20*** T/W/Th(1:30p.m.to 5:30p.m.),Fr (2:30p.m. to6:30p.m.) and every Saturday (9:15a.m. to 1:15 p.m.)	33/34/35	10-11
Member Services Representative I/II/III	Imperial Beach	16*** T&Th(1:30p.m. to 5:30 p.m.), F (2:30 p.m. to 6:30 p.m) and every Saturday (9:15a.m. to 1:45 p.m.)	33/34/35	10-12

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Member Services Representative I/II/III	Mira Mesa	16*** M&F, and every Saturday, (8:45 a.m. to 1:45 p.m.)	33/34/35	10-14
Member Services Representative I/II/III	Scripps Poway	21*** M&Th (12:00 p.m. to 5:30 p.m.), Fr (12:00 p.m. to 6:30 p.m.), and every Saturday (8:45 a.m. to 1:45 p.m.)	33/34/35	10-15
Member Services Representative I/II/III	Kearny Mesa	20*** Every Saturday (8:45 a.m. to 1:45 p.m.)	33/34/35	10-16

*Rotational Saturday schedule

*** Every Saturday Schedule