



ONLINE BANKING ENROLLMENT INSTRUCTIONS PERSONAL ENROLLMENT

Thank you for using online banking (*Myislandbanking*) from North Island Credit Union—*The Island*. These enrollment instructions will help you become familiar with our free online banking services including free, unlimited bill payment—an excellent way to help you manage your personal finances. Our online banking offers you the most advanced security available. Your enrollment will take just a few minutes to complete.

FIRST-TIME SIGNON INSTRUCTIONS:

Myislandbanking includes the latest in signon protection. The two-way PassMark security system allows you to know you're signing on to our website, and we will know it's really you accessing your accounts. The first time you sign on, you will be required to choose a unique PassMark photo/image and phrase that will be recognizable to you every time you signon afterwards. Please note this is a **ONE-TIME requirement, only**. Your future signons will be much quicker!

1. Go to www.myisland.com
2. Click on the "Not Registered?" link in the Online Banking box (upper right-hand corner).
3. Next to "Personal" click "Instructions" to view and print the enrollment instructions.
4. Next to "Personal" click "Enroll Now" to begin the enrollment process.
5. Review the Myislandbanking Agreement & Disclosure and select "Accept" when finished.
6. Complete all required fields in the enrollment form and click "Continue" when finished.
NOTE: Be sure to check the box to enroll for online bill payment immediately, should you desire to use this free and convenient service.
7. Choose your Signon ID and password.
NOTE: Signon ID and password fields are both case sensitive.
 - a) Enter your Signon ID—must be at least six characters and can contain alpha and/or numeric digits.
 - b) Password—must be at least six characters and have at least one alpha and one numeric digit.
 - c) Re-enter your password and then click "Continue."
8. Set up your password reset questions and answers—these will help you retrieve your password in the future should you ever forget it.
 - a) Enter your date of birth in mm/dd/yyyy format.
 - b) Select two (2) questions from the drop down list and provide answers to the questions.
 - c) Click "Continue."
9. Enter your PassMark unique phrase—this word or phrase cannot contain special characters such as commas, colons, number signs, etc. Please use letters and numbers, only.
NOTE: This is not your new password. This unique phrase will simply be visible below your PassMark image to provide you with additional peace of mind that this is indeed your Myislandbanking site.
10. Select your PassMark image—you will see this image each time you log on. There are several hundred images to choose from. Click "Change Image" to view other selections or click "Browse" to upload a personal image/photo saved on your computer.
NOTE: You can change your PassMark image at any time in the "Self Service" section of Myislandbanking. When you are finished, click "Continue."
11. Select three (3) challenge questions and provide answers to the questions. Please use letters and numbers only and note that the answer fields are case sensitive. These questions may be presented to you at a later time to verify your identity (for example, when you signon from a "public"

computer that you do not normally use.) Take care to select questions and answers you will remember at a later time. When you are finished, click “Continue.”

12. Review and confirm your PassMark image and phrase. If you want to make any changes, click “Change PassMark.”
13. Review and confirm your challenge questions and answers. If you want to make any changes, click “Change Challenge Questions.”
14. When you are finished, click “Next.”

Congratulations! You have successfully completed your initial security signon. You are now ready to use our online banking and bill payment services. Take some time to look through the site and discover the unique features available to you:

- Get account information at your convenience
- Transfer funds between eligible accounts
- Sign-up for e-Statement notification to receive them right when they are ready
- Service your accounts: order checks, stop payment on a check
- Set up balance and transaction alerts
- Update your personal information: address, phone number, and email
- View and send secure messages to the Online Team

ENROLL FOR E-STATEMENTS!

NOTE: If you are already signed in to online banking, skip to step #3 below.

1. Go to www.myisland.com.
2. In the Online Banking box, enter your Signon ID and click “Signon.”
3. Verify your PassMark image and phrase. If it is correct, enter your password and click “Sign In.”
4. From the “Accounts” tab click on the “Statements” tab.
5. Click “Change your statement delivery options.”
6. Select the option for “Email notification only” to receive all of your Island account statements via email.
7. You may also enter/update your email address on this page.
8. When you are finished, click “Change Delivery Preference.”
9. To view your statement(s), select the account(s) and statement date you wish to view and click “Get Statement.”

ENROLL FOR FREE, UNLIMITED ONLINE BILL PAYMENT!

If you did not check the box to enroll for bill payment during your initial security signon, follow these steps to enroll.

NOTE: If you are already signed in to online banking, skip to step #4 below.

1. Go to www.myisland.com.
2. In the Online Banking box, enter your Signon ID and click “Signon.”
3. Verify your PassMark image and phrase. If it is correct, enter your password and click “Sign In.”
4. Click on the “Pay Bills” tab.
5. Click “Enroll for bill payment.”

NOTE: Your enrollment approval may take up to 48 hours to process before you can begin setting up bills and making payments.