



Founded in 1940, North Island Credit Union, The Island, is one of the largest financial institutions in San Diego County. Our owners are our members (customers) – the people we serve. Visit our company website at [www.myisland.com](http://www.myisland.com) for additional information.

We are known for our employee and customer-service culture. We make banking easy, free of worry and a little more fun. We are committed to providing the highest level of service to our members (customers).

Our goal as an employer is to recruit and retain employees who are dedicated to quality and we, in turn, work hard to ensure employee satisfaction. We offer competitive pay and excellent benefits!



## **North Island Credit Union Open Job Announcement**

Listed below are job summaries as of 07/21/08

Please submit an application for each position for which you are applying

By [clicking here](#).

Equal Opportunity Employer

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**Financial Advisor Assistant**

**Job # 5708**

*Provides assistance in Sales, Business Development and Service to Registered Representative/Financial Advisors. Assists with marketing to existing and potential clients; garnering new clients to meet or exceed sales goals; servicing existing clientele; and ensuring compliance with regulatory guidelines. Performs administrative tasks as assigned and maintains educational requirements for licensing. Completes data entries into automated systems (BranchNet & SalesForce). Sets up and confirms appointments.*

*Must be able to work independently. Requires excellent organization, verbal and written communication skills. Able to set priorities and handle multiple tasks in a fast-paced work environment. Must be able to demonstrate superior customer service skills and the ability to interact with vendors and all levels of branch and department staff. Able to think creatively and look for ways to streamline operation to increase productivity and enhance revenue.*

*Financial planning or related course work or equivalent work experience required. A degree in Business Administration, Finance, or similar field preferred. Requires intermediate to advance computer proficiency, including word-processing, spreadsheet, presentation, and database knowledge, such as Microsoft Office Suite or equivalent. Minimum three years of brokerage background or equivalent work experience. Series 6 or L&D licensure is preferred\*. One year experience in financial planning sales, insurance and/or securities preferred. Experience working with sales people in a financial or insurance environment or equivalent. ((\*Candidates without full licensure at the time of hire must obtain their licenses within 90 days of hire or placement).*

<b>Position</b>	<b>Location</b>	<b>Hrs/Wk</b>	<b>Grade</b>	<b>Req. No.</b>
<b>Financial Advisor Assistant</b>	<b>Investments &amp; Insurance Supports Chula Vista &amp; Eastlake Branches</b>	<b>40</b>	<b>S41</b>	<b>08-010</b>

**Financial Services Representative I, II, III, IV**

**Job # 5024/5025/5026/5310**

*FSR I & II – Increases quality member service. Opens new accounts for new and existing members. Cross-sells appropriate financial products and services. Develops and maintains multiple account relationships. Meets or exceeds established FSR sales goals. Provides prompt, accurate and courteous responses to member inquiries to consumer loans and other financial transactions. Performs other duties as assigned. FSR I – Minimum two years combined credit union/banking experience to include one year Teller, New Accounts, and/or Sales related experience or equivalent. FSR II – Minimum three years credit union/banking experience to include two years Teller, New Accounts, and/or Sales related experience or equivalent. Experience which provides a general knowledge of credit union/banking loan operations helpful.*

*FSR III – Duties same as FSR I & II plus: Performs a broad range of related lending activities to include interviewing, processing, underwriting and disbursing loans. Responds to member inquiries relating to loan requirements and matters affecting the granting of loans. Minimum five years combined credit union/banking experience to include four years of increasingly responsible experience in new accounts and sales and/or in the full range of lending functions to include loan processing and some underwriting or equivalent. Proven team-building skills.*

*FSR IV – Duties as FSR I/II/III plus: Provides technical guidance to the FSR team in all sales and lending-related functions. Minimum seven years combined credit union/banking experience to include six years of increasingly responsible experience in new accounts and sales and in the full range of lending functions to include loan processing and underwriting. Strong leadership skills and proven experience as a team leader.*

<b>Position</b>	<b>Location</b>	<b>Hrs/Wk</b>	<b>Grade</b>	<b>Req. No.</b>
<b>FSR I/II/III/IV – Floater</b>	<b>La Mesa &amp; Santee</b>	<b>37***</b>	<b>35-38</b>	<b>08-002-009</b>

**\*\*\*Saturday Schedule**

**\*Rotational Saturday Schedule**



**Teller / Member Service Representative I/II/III**

**Job #6001/6002/6003**

*Provides a high level of quality member service in order to promote a friendly and professional image. Processes deposits, payments, withdrawals and various teller transactions. Spanish speaker preferred.*

*Rep. I – Six months of recent cash handling experience in a customer service environment and/or some general business background or related experience.*

*Rep. II – One to two years of teller experience or equivalent..*

*Rep. III – Two to three years of teller experience or equivalent.*

<b>Position</b>	<b>Location</b>	<b>Hrs/Wk</b>	<b>Grade</b>	<b>Req. No.</b>
<b>MSR I/II/III</b>	<b>North Central Region Scripps/Poway and Mira Mesa</b>	<b>21***</b>	<b>33-35</b>	<b>08-001-028</b>
<b>MSR I/II/III</b>	<b>La Mesa</b>	<b>0-19***</b>	<b>33-35</b>	<b>08-001-030</b>
<b>MSR I/II/III – Floater</b>	<b>East County Region El Cajon, La Mesa, Rancho SD &amp; Santee</b>	<b>21***</b>	<b>33-35</b>	<b>08-001-032</b>

**\*\*\*Saturday Schedule**

**\*Rotational Saturday Schedule**